

"The City With a Heart"



David Nigel (Chair)
Jeffrey Tong (Vice Chair)
Walter Bird
Henry Mar
Cecile Riborozo
Gus Sinks
Megan Wooley-Ousdahl (City Staff)
William Li (City Staff)

MEETING MINUTES

Bicycle & Pedestrian Advisory Committee

Meeting

November 9, 2016

6:00 p.m.

Meeting location: 567 El Camino Real, Conference Room 115, San Bruno

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair when this item will be considered. If you would like to speak on an item that is not on the agenda, you may do so during Item 3, Public Comment on Matters not on the Agenda.

Meeting called to order by Chair David Nigel at 6:05p.m.

- Committee members present: David Nigel (DN), Jeffery Tong (JT), Walter Bird (WB), Henry Mar (HM), Cecile Riborozo (CR), and Malcolm Robinson (MR).
- Committee members absent: Gus Sinks (excused)
- Staff present: Megan Wooley-Ousdahl (MWO) and William Li (WL)
- Guests: Adam Cozzette (AC) and Deana Robinson (DR)

1. Swearing in of Re-Appointed BPAC members

Deputy City Clerk Vicky Hasha swore in all three members.

- a. Walter Bird
- b. Henry Mar
- c. Jeffery Tong

2. Call to Order/Roll Call

3. Acknowledgement of Malcolm Robinson

- a. Malcolm has been appointed to the Community Preparedness Committee. We would like to thank him for his service to the BPAC!

Chair DN acknowledged MR for his commitment to bike & ped safety. DN also acknowledged MR's wife, Deanna Robinson. DN read a congratulations letter addressed to MR on his appointment to the Community Preparedness Committee.

MR thanked the committee for their dedication to walking and biking. MR endorsed guest Adam Cozzette for the BPAC.

JT mentioned that MR made significant contributions to the Walk 'n Bike Plan.

4. Review of November Agenda

MWO provided an overview of the agenda and moved WL items up (10a and b) since WL was leaving early to attend the City Council meeting.

Items 10a and b: Items from Staff

- a. Street conditions and reporting process

Streetlights in Mills Park: WL noted that half of the streetlights in the Mills Park neighborhood were back on; however, 26 streetlights are still not functioning. The Public Services Department is working with PG&E, and they anticipate that the lights will be operating again by the first of December. In the meantime, twelve residents signed up to plug the streetlights into their homes, and they are being reimbursed for the expense. The City is currently working on an RFP to replace the series circuit with a parallel circuit.

El Camino Real/Angus Avenue intersection: WL notes that the Public Services Department is working with BKF Engineers to finalize the design for this intersection and will be sending the design to Caltrans. The design is currently at 99% and includes continental stripes for pedestrian crossings. Staff is concerned that the design might have a slight tripping hazard at the northeastern corner (near 600 El Camino Real), and they are considering alternatives. Once the design is ready, it will be provided to Caltrans for review which may take up to 6 months. Caltrans has already reviewed similar designs for pedestrian intersections along El Camino Real.

- b. Cherry Avenue Intersection Improvements Update

WL provided a summary of the Cherry Avenue intersection improvements which include curb ramp improvements and high visibility crosswalks.

JT asked where bicycles would queue up when waiting at the red light and asked if they should stop before or after the crosswalk. He asked if there was a possibility to include a bike box in front of the crosswalk. WL said that he could relay that comment to his colleague, David Wong, for consideration along Cherry Avenue. At this time, a bike box couldn't be incorporated into this design because it wasn't included in the scope.

HM asked if the paint would be textured and noted that a lot of paint is difficult for cyclists to cross.

DN said that the "look and wave" signs in the crosswalks are becoming faded.

WB said that there is a green collection box near Lunardi's (between Crestmoor and Glenview) that is restricting the width of the sidewalk and is laying on its side. He requested that staff look into this.

WB said that there was graffiti at a junction box at San Bruno Avenue and El Camino Real that was addressed; however, there is still graffiti on Cambridge Lane on the barrier side that is along the footpath, near the southwest corner of John Muir School. MWO said she would follow-up.

MR said that he was aware of slippery paint as a motorcyclist and asked if the BPAC could recommend that the City look into this.

CR said that employees in the Bayhill Office Center are carrying flags as they cross Cherry Avenue so that they are more visible.

DR asked if the City had considered blinking lights for the pedestrian crosswalks, and WL said that he would relay this to his colleague, David Wong, who is working on the project.

5. Approval of September 14, 2016 Minutes

HM motioned to approve minutes, seconded by WB. Approved 6-0.

6. Public Comment on Matters Not on the Agenda

Individuals allowed three minutes, groups in attendance, five minutes. It is the Committee's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Committee from discussing or acting upon any matter not agendized pursuant to State Law.

Guests: Deanna Robinson, Adam Cozzette (Highland Drive)

DR mentioned graffiti on Sneath Lane near the golf course.

AC looked into jaywalking ordinances. AC suggested the committee look into revising the ordinance to allow pedestrians to cross the street mid-block in downtown San Bruno.

7. Announcements

DN noted that he sent out the Chairman's report on Monday.

JT mentioned that Santa Clara VTA passed a measure to increase taxes to address traffic congestion.

DN thank MWO and everyone who attended the Junipero Serra walk-through and said he hoped that those photos will be a part of the annual report to the City Council.

DN was honored to receive the distinction of the "Best of the Best" for parks officials in St. Louis.

DN met with Fran Dunleavy, principal of John Muir School. Will have two assemblies that last approximately 15 minutes. WB said they keep the assemblies short so that they can keep the children's attention. Would also like to go to Allen, El Crystal, and possibly next school year, Belle Air. WB proposed date for the John Muir presentation is the middle of January.

8. New Business

a. Election of Officers – Chair and Vice-Chair

DN said that the by-laws stated that new officers were to be elected in November.

- Motion for Chair nominations: WB nominated DN; JT seconded. DN accepted nomination. No other nominations. Approved 6-0.
- Motion for Vice-Chair nominations: WB nominated HM; MR seconded. HM accepted nomination. HM nominated WB; JT seconded. WB accepted nomination. All in favor of HM as Vice-Chair, 3 votes. All in favor of WB, 2 votes. HM wins.
- New Chair: DN; New Vice-Chair: HM

b. Next steps for BPAC Vacancy

MWO provided the next steps for the BPAC vacancy; the Council holds a special meeting to conduct interviews for vacancies, and they usually wait until they have a few vacancies. Since the Committee members were appointed in late October, the Council will probably not hold another special meeting until the spring, so MR's BPAC seat will probably remain vacant until then.

c. **San Bruno Walk 'N Bike Plan Update**

1. Plan is finalized! And online. – *Hard copies were provided at meeting.*
2. Walk, Bike, Hike, and Ride Transit in San Bruno webpage

MWO showed the Committee the updated "San Bruno Walk 'n Bike Plan" webpage which has a link to the final Walk 'n Bike Plan and additional information. MWO also showed the new "Walk, Bike, Hike, and Ride Transit in San Bruno" webpage and asked for the Committee's feedback. The Committee had feedback about the different trails listed on the webpage, and WB offered to coordinate the Committee's comments.

JT suggested adding photos of the trails and having a map that linked the location of the trails with the description on the website.

d. **Upcoming grant opportunities**

1. Commute.org Bicycle Parking Reimbursement Program
 - a. Proposed bike parking locations and existing locations

MWO shared that the City is looking into the possibility of purchasing bike racks for installation in downtown, at the Library, and in City Park. MWO asked for the Committee's feedback on the rack locations and also type of bike racks that the City was considering.

The Committee provided the following feedback on the bike rack style:

- JT: Can you put the city's name on the bike? So that when people get off the train they know they are in San Bruno.
- DR: As we were attending the interview process for the different committees, the art and culture committee have artists who could design these.
- WB: What about the finish? Is there a difference between the configurations? Galvanized coating will wear off whereas if the stainless is coated, it may not wear off. It's a choice of aesthetics.
- JT: I second WB. Fog is an issue here. The bike racks should all be stainless steel.
- WB: The racks that are downtown are the ones we originally purchased from commute.org when it was its former organization. At the time, we did talk about having a recognition of the racks. It would be great if we could have a sign on a few of these racks about BPAC. It promotes the committee and shares information to the community.
- DN: We should make little brass plates.
- WB: Preferably plastic plates. Brass plates are target for thieves.

The Committee provided the following feedback on the proposed locations:

DN: MWO, please send out an email about what you are asking us to evaluate. For the more important items, please include a deadline.

HM: Regarding the plastic plaques, if it's going to be a sponsor, maybe we could get local businesses to chip in for this.

MR: We have a neighborhood watch sign that was put up and sponsored by the Tanforan businesses.

JT: The condos tangential to the cemetery; they do not allow trespass, so you can't put car share or bike share there. We will need to alleviate cars at Cherry Avenue.

2. OBAG2 Program Grant – Huntington Transit Corridor Bicycle/Pedestrian and Related Improvements
 - a. Council consideration on 11/9/2016
 - b. Conceptual design for pedestrian bicycle improvements along Huntington Avenue – See pages 86-87 in Plan
 - c. Draft Support Letter from BPAC

MWO provided a summary about the OBAG2 grant for which the City anticipates applying. The focus of the grant application is a cycle track along Huntington Avenue between the Centennial Way Trail and the Caltrain station.

DN: MWO, please provide an update about what Council said.

MWO: Once the video is finalized, I will send the video link out to the Committee.

WB: How high will the barrier be along the protected bike lane? I ask because I observed a motorist drive across a barrier that was about a foot and a half high. MWO: I can find out more information; I anticipate that cars will not be able to drive over the barrier.

JT: I've seen protected bike lanes in China. The lane is open in several areas, so if there is a driveway, cars and buses could enter into the opening. Also, cyclists could exist from the protected bike lane.

9. Unfinished Business

a. Subcommittee Updates

1. Events (Gus and Jeffery)

JT shared that he and MR met to discuss possible events and considered a Cyclovia event. JT shared that a non-BPAC group (residents of San Bruno) meet to talk about a bikeway. JT shared that he would like staff to look into how to create a nonprofit without violating the Brown Act. He said perhaps we could also partner with other Committees who could volunteer other subcommittees to this event.

DN suggested that the Cyclovia event could become a subcommittee of the Events subcommittee.

CR asked to be placed on the events subcommittee.

MR shared that rather than a street fair, he would like to see a lane of traffic closed for people to cycle on.

WB shared that regarding blocking the streets, we do have a park at the termination of Jenevein and the Avenue. Could we look into that being utilized in some way as a destination or utilized in a different way?

2. Walking and Bicycling Safety (David and Walt)

WB suggested two events per year. DN said the school superintendent created a liaison from each school for BPAC.

b. Review of Tracking Log

The Committee reviewed the tracking log and noted that Bike to Work Day is scheduled for May 18, 2017.

10. Items from Staff

a. San Mateo County BPAC is recruiting new members!

MWO shared that the San Mateo County BPAC is looking for new members. JT noted that each city is allowed two members, one of which is a public member. JT is currently the public member, and he said that if someone else is interested, he could step down. MR shared that he would be interested.

b. Calendar Check

1. Next Committee meeting: January 11, 2017

11. Public Comments on Matters Not on the Agenda

Remaining comments not heard during previous comment period.

No comments.

12. Items from Committee Members (and future agenda items)

a. "Good and Welfare" (Comments)

DN wished MR and DR good luck.

JT said he would like to consider a bicycle highway for San Bruno, something that is similar to Germany's Autobahn which would allow cyclists to get from SF to San Jose in a half hour.

JT asked that a discussion of the possible Skyline Blvd expansion be added to the next agenda. He shared that he has concerns about bicycling on Skyline.

DN said that he would like to thank WB for bringing to the Committee's attention the important of the turn arrow at Skyline.

The meeting was adjourned at 8:13p.m.